Backup documents from M365 Sharepoint to Vaultastic Open or Deep Store

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Overview

- Documents in a M365 Sharepoint site contain important documents that need to be frequently backed up.
- Using the LegacyFlo SHAREPOINT-S3-ZIP request type, you can now backup files from any M365 Sharepoint site to the Vaultastic Open or the Vaultastic Deep Store.

Step 1: Getting access to the Sharepoint Documents

Step 2: Register the S3 bucket on which Open or Deep Store is hosted with LegacyFlo

The S3 bucket on which the Vaultastic Open/Deep Store is hosted has to be registered with LegacyFlo **(this is a one time activity)**. For the steps on registration, refer to this article (https://docs.mithi.com/home/preparation-of-s3-bucket-for-legacyflo).

Note: For the Open or Deep Store, the first step of bucket creation, policies and permissions is to be mentioned in the article is to be skipped.

Step 3: Submitting a LegacyFlo request

You can submit requests to back up Sharepoint Site Documents using the LegacyFlo interface.

The request type to be used is **Sharepoint-S3-ZIP**.

The parameters for the request are as follows:

Source Information

FIELD NAME	DESCRIPTION	SAMPLE VALUE
Sharepoint Site Name	The Site on Sharepoint from which documents have to be backedup	"Site1"

Filter Information

FIELD NAME	DESCRIPTION	SAMPLE VALUE
Since (DD-MMM-YYYY)	If this field is left blank, all the files in the source will be added to the backup. If this field has a valid input, then all files which were created or modified since the date specified will be added to the backup.	"31-JAN-2022"
Before(DD-MMM-YYYY)	If this field is left blank, all the files from the date specified in the Since field till the date prior to the date when the execution starts will be retrieved. If the field has a valid input, all files updated or created till a day prior to the date specified will be retrieved.	"31-MAR-2022"

Other Information

FIELD NAME	DESCRIPTION	SAMPLE VALUE
Send report to	A valid email id to which status reports are sent	john@baya.com

Destination Information

FIELD NAME	DESCRIPTION	SAMPLE VALUE
S3 bucket name	This is the name of the S3 bucket on which your Vaultastic Open or Deep Store is hosted.	mithi-ind1-vaultastic-legacystore
S3 folder path	This is the name of your Vaultastic domain	baya-com.vaultastic.com
Doc Type	- You can choose between File or Zip. - If you choose file, the files will be copied to the destination while maintaining the folder structure on the source - If you choose ZIP, then the files will be copied to a single zip file at the destination	
File name	- This option will show up only if you select Zip as the Doc Type. - The destination filename for the result of the LegacyFlo request. Choose a filename that will help you identify the contents.	john-jan-2021.zip, freshdesk-backup-nov.zip

Refer to this topic (https://docs.mithi.com/home/vaultastic-open-store-s3-credentials) **to get the S3 credentials for your**

Vaultastic Open Store.

Step 4 (optional): Submitting multiple LegacyFlo requests to backup data for multiple users

To upload multiple jobs using a CSV, create a CSV file (https://docs.mithi.com/home/how-to-submit-multiple-data-migration-requests-in-legacyflo-application#create-a-csv-for-defining-multiple-requests) with a list of all the users and other details required to upload data.