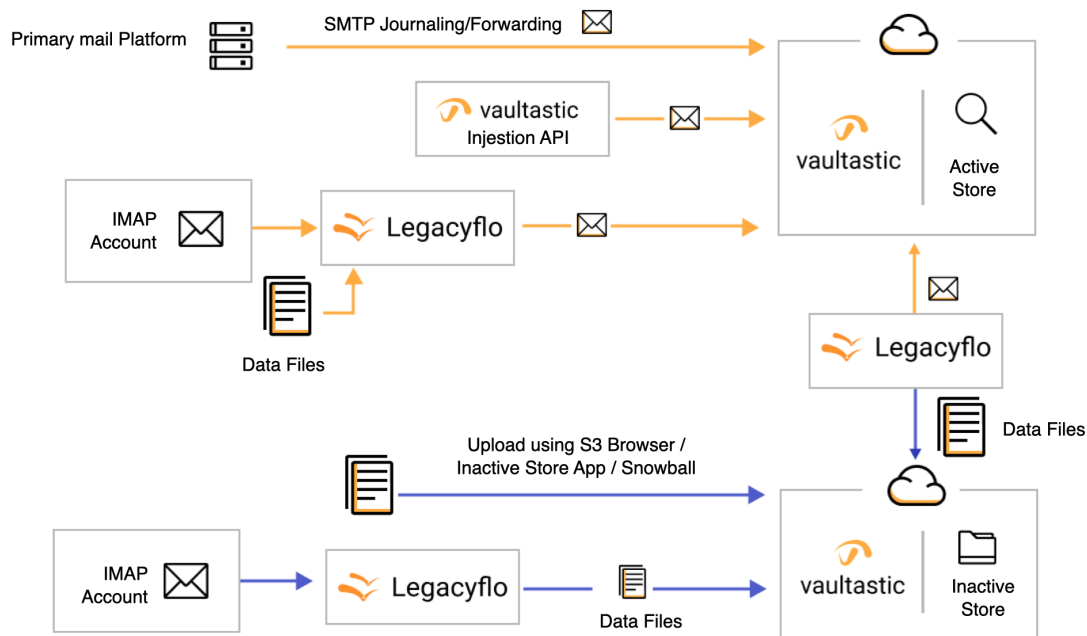


# Uploading data to Vaultastic

## Overview

There are multiple ways to upload data to the Active and Inactive Stores of Vaultastic.



## Uploading data to the Active Store

There is more than one way of uploading data to the vaults on the Active Store. Select one or more ways of uploading the data.

### Method 1: Journaling or forwarding

Data can be uploaded to the vaults in the Active Store by [enabling the journaling or mail forwarding capability on the primary mail solution](https://docs.mithi.com/home/how-to-configure-your-primary-email-server-to-journal-or-forward-live-mail-to-vaultastic). (https://docs.mithi.com/home/how-to-configure-your-primary-email-server-to-journal-or-forward-live-mail-to-vaultastic) Once these rules have configured all mail transacted by the user post the configuration will be automatically archived to the corresponding vaults on your Vaultastic domain.

### Method 2: Upload from data files

You can upload data present in data files such as PST, MBOX, MAILDIR or EML files to the vaults using LegacyFlo. Click [here](https://docs.mithi.com/home/import-from-a-data-file-to-vaultastic-v4-active-store) (https://docs.mithi.com/home/import-from-a-data-file-to-vaultastic-v4-active-store) to learn how to import data stored in files to Vaultastic.

### Method 3: Upload from mailboxes

Mail already present in user's mailboxes on the primary mail server and accessible via IMAP can also be uploaded to vaults on the Active Store using LegacyFlo. Click [here](https://docs.mithi.com/home/import-from-a-mailbox-into-vaultastic-v4-active-store) (https://docs.mithi.com/home/import-from-a-mailbox-into-vaultastic-v4-active-store) to learn how to import data from mailboxes to Vaultastic.

## Method 4: Move data from the Inactive Store

Emails in data file present on the Inactive Store can be copied into vaults on the Active Store as [explained here](https://docs.mithi.com/home/move-data-between-active-and-inactive-store#moving-data-from-inactive-to-active-store) (<https://docs.mithi.com/home/move-data-between-active-and-inactive-store#moving-data-from-inactive-to-active-store>).

## Uploading data to the Inactive Store

The Inactive Store for your domain is the place where you store email data in data files. The different methods for uploading data to the Inactive Store are as mentioned below

### Method 1: Uploading existing data files directly to the Inactive Store

Email data in data files such as PST, MBOX, MAILDIR, or EML can be directly uploaded to the Inactive Store using a tool such as S3 Browser, AWS Snowball, or directly from the [Inactive Store Application](https://docs.mithi.com/home/inactive-storage-app-guide) (<https://docs.mithi.com/home/inactive-storage-app-guide>).

### Method 2: Copy data from live mailboxes

To convert email data in live mailboxes into data files and upload it to the Inactive Store, LegacyFlo jobs can be used. Click [here](https://docs.mithi.com/home/upload-from-a-mailbox-to-vaultastic-v4-inactive-store) (<https://docs.mithi.com/home/upload-from-a-mailbox-to-vaultastic-v4-inactive-store>) to learn more.

### Method 3: Configure Vaultastic to automatically move data from the Active to Inactive Store

You can configure Vaultastic to automatically copy vault data to the Inactive Store at the start of every month. For details, refer to [this topic](https://docs.mithi.com/home/move-data-between-active-and-inactive-store#moving-data-from-active-to-inactive-store) (<https://docs.mithi.com/home/move-data-between-active-and-inactive-store#moving-data-from-active-to-inactive-store>).

### Method 4: Copy data from the Active Store

To copy data from the Active Store to Inactive Store on-demand, you can use LegacyFlo as [described here](https://docs.mithi.com/home/backup-data-from-vaultastic-v4-to-s3). (<https://docs.mithi.com/home/backup-data-from-vaultastic-v4-to-s3>)

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