

One time setup to get started with the Baya V4 Zoom Integration

Step 1: Register for an account on Zoom

If you already have a free zoom account or have been provided with one by your company, you can skip this step.

In case you do not have a Zoom account, follow the steps below:

- Visit zoom.us/signup (<https://support.zoom.us/hc/en-us/articles/zoom.us/signup>) and enter your email address. You will receive an email from Zoom (no-reply@zoom.us). In this email, click **Activate Account**.
- Follow the steps given
- For details refer to the document linked [here](https://support.zoom.us/hc/en-us/articles/360034967471-Getting-started-guide-for-new-users#h_b0c98dfa-d90f-486d-9617-71ab7b41a273) (https://support.zoom.us/hc/en-us/articles/360034967471-Getting-started-guide-for-new-users#h_b0c98dfa-d90f-486d-9617-71ab7b41a273).

Step 2: Get the client id and key to be registered with SkyConnect

1. Navigate to <https://marketplace.zoom.us/>
2. Sign in to the above URL using the account details from Step 1
3. Select **Develop** and choose the **Build App** option from the drop-down list
4. Select **OAuth** as the type of application to be created. Clicking **Create** will open a window where you have to enter the application details.
 - a. Enter the name of your application as **SkyConnect**
 - b. Select the **User-managed app** option
 - c. Deselect the option to publish the app to Marketplace. **Turn OFF** the switch **By publishing to Marketplace, your app will be available for external users to install and use.**
 - d. Click **Create**. You will see the app credentials on the screen.
5. Copy the URL <https://zoomintegration.mithi.com/public/index.html> (<https://zoommicroapp-staging.mithi.com/public/index.html>) and paste in the
 - a. **Redirect URL for OAuth** box under App credentials
 - b. **Add allow lists** box under OAuth allow list
6. On the left pane, select **Scopes**. Click **Add scopes**.
7. On the **Add Scopes** window,
 - a. Choose **Meeting** and select
 - View your meetings (meeting:read)
 - View and manage your meetings (meeting:write)
 - b. Choose **Recording** and select

- View and manage your recordings (recording:write)
- c. Choose **User** and select
 - View your user information (user:read)
 - View and manage your user information (user:write)
 - View user info (user_info:read)
- 8. Copy the client id and secret key for your zoom account
 - On the top pane, click **Manage**
 - Select your app (you have created using the steps mentioned above) from the **Created Apps** list
 - Copy **Client ID** and **Client Secret** details

Step 3: Configure SkyConnect Zoom Integration

- Go to the URL to access your account using Baya V4
 - [Log in to your SkyConnect account](https://docs.mithi.com/home/email-application-in-baya#log-in-to-baya) (<https://docs.mithi.com/home/email-application-in-baya#log-in-to-baya>) using valid credentials (email id and password) and the Captcha if enabled
 - From the Application switch on the left, choose **Settings**
 - On the Settings window, select the **Zoom** option
 - Paste the **Zoom Client ID** and **Zoom Client Secret** details copied from Zoom Marketplace
 - **Save** the settings
 - You are now ready to [initiate meetings and manage your meetings](https://docs.mithi.com/home/using-zoom-meeting-app) (<https://docs.mithi.com/home/using-zoom-meeting-app>) from Baya.
 - While initiating, when prompted click on the **Authorize** button.
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