Generate a detailed report

Overview

You can get a detailed report of the selected requests. The report will be in CSV format and will have all the information about the requests.

Steps to generate the detailed report

1. Log in (https://docs.mithi.com/home/how-to-login-to-the-legacyflo-application) to the LegacyFlo application.

2. Filter the list of requests using the Search (https://docs.mithi.com/home/how-to-search-for-a-migration-request-in-the-legacyflo-application) menu accessible by clicking on the **Search** button in the top menu.

3. Select the **Detailed Report** option from the menu in the top right corner of the screen (depicted by three horizontal lines).

4. In the **Share Report** pop-up box, specify the email id which will receive the report. Click on Submit.

5. The report will be sent to the email id specified.

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