Open Store Management

Note: The Vaultastic Inactive Store will henceforth be called the Vaultastic Open Store. During the transition, you will find references for both names within the documentation and other communications.

Uploading data to the Vaultastic Open Store

The Open Store for your domain is the place where you store files. The different methods for uploading files to the Open Store are as mentioned below

Method 1: Uploading files directly to the Open Store

Files can be directly uploaded to the Open Store using a tool such as S3 Browser, AWS Snowball, or directly from the Open Store Application (https://docs.mithi.com/home/inactive-storage-app-guide).

Note: Any 3rd party tools required to upload data to the S3 bucket, including those recommended have to be purchased by you, the customer.

Option 1: Using the S3 browser to upload the files

There are 2 steps in uploading the raw data using the S3 browser

- Configure the S3 browser on your machine and create an external bucket (https://docs.mithi.com/home/configure-s3-browser-to-access-the-vaultastic-inactive-store-bucket)

- Upload files (https://helpcenter.mithi.com/support/solutions/articles/48001150358--legacyflo-how-to-upload-email-data-files-to-s3-bucket-using-s3-browser-)

Option 2: Using the AWS Snowball

When migrating large volumes of data, it is advisable to use the AWS Snowball to transport data from your data

center to the AWS data center in the selected region. Refer to the AWS documentation on ordering and using the Snowball.

Option 3: Using the Open Store Application

Files can be uploaded to the Open Store using the Open Store Application (https://docs.mithi.com/home/inactive-storage-app-guide) accessible to the domain administrators.

Method 2: Copy email data from live mailboxes

You can use LegacyFlo to convert email data in live mailboxes into data files and upload it to the Open Store. Click here (https://docs.mithi.com/home/upload-from-a-mailbox-to-vaultastic-v4-inactive-store) to learn more.

Method 3: Configure Vaultastic to automatically move email data from the Active to Open Store

You can configure Vaultastic to automatically copy vault data to the Open Store at the start of every month. For details, refer to this topic (https://docs.mithi.com/home/move-data-between-active-and-inactive-store#moving-data-from-active-to-inactive-store).

Method 4: Copy data from the Active Store

To copy data from the Active Store to Open Store on-demand, you can use LegacyFlo as described here. (https://docs.mithi.com/home/backup-data-from-vaultastic-v4-to-s3)

Method 5: Use LegacyFlo to backup files from GDrive/OneDrive to the Open Store

Using the LegacyFlo GDrive-S3-Zip (https://docs.mithi.com/home/backup-gdrive-data-onto-the-vaultastic-open-store) request, you can backup files from GDrive to the Vaultastic Open Store. Similarly, use the LegacyFlo OneDrive-S3-Zip (https://docs.mithi.com/home/backup-onedrive-data-onto-the-vaultastic-open-store) request to backup data from M365 OneDrive to the Vaultastic Open Store.

Methods for searching through data files on Vaultastic Open Store

- **NOTE:** If it is difficult to identify the data files, then the best way would be to use the LegacyFlo jobs of EML-EXTRACT or PST-EXTRACT (Method 3) to search for and extract the required mails into a EML ZIP file on the Open Store.

Methods for Downloading data from Vaultastic Open Store

There are multiple ways to download data from the Open Store using the Vaultastic Open Store App, a third party tool such as the S3browser or using the AWS Snowball device.

The choice depends on the volume of data to be download. The table below gives the details of each method.

Method	Best Suited for	Factors determining the time for download
Vaultastic Open Storage Application (https://docs.mithi.com/home/open-store-application-guide) To know more about how to use the application, click here (https://docs.mithi.com/home/open-store-application-guide).	Downloading individual files from the Open Store	Depending on the last mile connectivity
S3 browser To know how to access the Open Store using the S3 browser, click here (https://docs.mithi.com/home/configure-s3-browser-to-access-the-vaultastic-inactive-store-bucket).	Downloading more than one file. Suitable when the total size of the data to be downloaded does not exceed 8-10TB.	Depending on the last mile connectivity
AWS Snowball To know more about the AWS snowball, click here (https://aws.amazon.com/snowball/).	For bulk download of a large volume of data.	Depends on snowball availability and the volume of data to be transferred