

# Baya Web Client: User Guide & Feature Comparison

## Collaboration Applications in Baya

Collaboration Applications	Baya V4	Baya V3	Baya V2
<b>Email</b> ( <a href="https://docs.mithi.com/home/email-application-in-baya">https://docs.mithi.com/home/email-application-in-baya</a> )	Yes	Yes	Yes
<b>Calendar</b> ( <a href="https://docs.mithi.com/home/calendar-application-in-baya">https://docs.mithi.com/home/calendar-application-in-baya</a> )	Yes	Yes	Yes
<b>Tasks</b> ( <a href="https://docs.mithi.com/home/tasks-in-baya">https://docs.mithi.com/home/tasks-in-baya</a> )	Yes	Yes	No
<b>Contacts</b> ( <a href="https://docs.mithi.com/home/contacts-in-baya">https://docs.mithi.com/home/contacts-in-baya</a> )	Yes	Yes	Yes
Server settings to update personal settings, password, etc	Yes	-	Yes
Chat & Video calling	-	-	Yes
Integration with Ideolve	Yes	Yes	Yes
Integration with Vaultastic	Yes	Yes	Yes

## Email features comparison in Baya

Email Features	Baya V4	Baya V3	Baya V2
Interface	3 pane with No choice for layouts	3 pane with a choice between different layouts	2 pane
Domain logo	Yes ( <a href="https://docs.mithi.com/home/how-to-customize-your-web-client">On home page (https://docs.mithi.com/home/how-to-customize-your-web-client)</a> )	No	Yes
List view	Yes	Yes	Yes
Thread view	Yes	Yes	No

Digital signature and encryption	Yes	Yes	No
Canned responses	Yes	Yes	No
Signatures	Yes	Yes	Yes
Filters	Yes	Yes	Yes
Keyboard shortcuts	Yes	Yes	No
Vacation reply	Yes	Yes	Yes
		(with additional support for start and end date and different messages for internal and external senders)	
Email in Indian local language	Yes	Yes	No
Save email as Task	Yes	Yes	No
Save email as Event	Yes	Yes	No
Advanced search	Yes	Yes	Yes

## Contacts features comparison in Baya

Contacts Features	Baya V4	Baya V3	Baya V2
Global address book	Yes	Yes	Yes

Personal address book	Yes	Yes	Yes
Collected address	Yes. Separate address book	Yes. Separate address book	Yes within the personal address book
Import & Export address books	Yes	Yes	Yes
Dynamic searches or saved searches	Yes	Yes	No

## Calendar features in comparison Baya

Calendar Features	Baya V4	Baya V3	Baya V2
Add calendar	Yes	Yes	Yes
Delete calendar	Yes	Yes	Yes
Share calendar	Yes	Yes	Yes
Subscribe to calendar	Yes	Yes	Yes
Email integration for invites	Yes	Yes	No
Sync with desktop and mobile CalDav calendars	Yes Superior support	Yes Superior support	Yes
Free/busy support	Yes	Yes	Yes

## Tasks features comparison in Baya

Tasks Features	Baya V4	Baya V3	Baya V2
Tasks List	Yes	Yes	Yes
Quick Filters	Yes	Yes	Yes
Tags	Yes	Yes	Yes
Task Lists	Yes	Yes	Yes
Create, Edit, Delete a Task List	Yes	Yes	Yes

Create, Edit, Delete Tasks, sub-tasks	Yes	Yes	Yes
Get Notifications	Yes	Yes	Yes
Searching Tasks	Yes	Yes	Yes

## Browser support for Baya

### Baya V4

Browser	Applications			
	Email	Contacts	Calendar	Admin P
Chrome Version: 52+ OS: Mac OSX, Windows, Linux	Y	Y	Y	Y
Firefox Version: 30+ OS: Mac OSX, Windows, Linux	Y	Y	Y	Y
Firefox Version: 4+ OS: Windows XP	Y	Y	Y	Y
Safari Version: 9+ OS: Mac OSX	Y	Y	Y	Y
Microsoft Edge Version: OS: Windows 10	Y	Y	Y	Y
Internet Explorer Version: 11 OS: Windows 8	Y	Y	Y	Y
Internet Explorer Version: 10 OS: Windows 7	Y	Y	Y	Y

### Baya V3

Browser	Applications			
	Email	Contacts	Calendar	Admin P
Chrome Version: 52+ OS: Mac OSX, Windows, Linux	Y	Y	Y	Y
Firefox Version: 30+ OS: Mac OSX, Windows, Linux	Y	Y	Y	Y
Firefox Version: 4+ OS: Windows XP	Y	Y	Y	Y
Safari Version: 9+ OS: Mac OSX	Y	Y	Y	Y
Microsoft Edge Version: OS: Windows 10	Y	Y	Y	Y
Internet Explorer Version: 11 OS: Windows 8	Y	Y	Y	Y
Internet Explorer Version: 10 OS: Windows 7	Y	Y	Y	Y

### Baya V2

Browser	Applications						
	Email	Contacts	Calendar	Chat	Settings	Admin Panel	Application Manager
Chrome Version: 48+	Y	Y	Y	Y	Y	Y	N

OS: Mac OSX, Windows, Linux	Applications						Admin Panel	Application Manager
	Email	Contacts	Calendar	Chat	Settings			
<b>Firefox</b> Version: 37+	Y	Y	Y	Y	Y	Y	Y	
OS: Mac OSX, Windows, Linux								
<b>Safari</b> Version: 9.0 + OS: Mac OSX, Linux	Y	Y	Y	Y	Y	Y	N	
<b>Opera</b> Version: 36.0 + OS: Mac OSX, Windows, Linux	Y	Y	Y	Y	Y	Y	N	
<b>Internet Explorer</b> Version: 9, 10, 11 OS: Mac OSX, Windows, Linux	Y	Y	Y	Y	Y	Y	N	
<b>Microsoft Edge</b> Version: 22+ OS: Mac OSX, Windows, Linux	Y	Y	Y	Y	Y	Y	N	

## Baya Key Features

Key Features	Baya V4	Baya V3	Baya V2
<b>Custom Home Page</b> ( <a href="https://docs.mithi.com/home/how-to-customize-your-web-client">https://docs.mithi.com/home/how-to-customize-your-web-client</a> )	Yes	No	Yes
Online Tour	No	No	Yes
Online Help	Yes	Yes	Yes
Drag-drop	Yes	Yes	No
Responsive client (can be used on different form factors)	Yes	Yes	No

## Baya Login Features

	Baya V4	Baya V3	Baya V2
Access URL	{domain}-web.mithiskyconnect.com	{domain}-web.mithiskyconnect.com	{domain}.mithiskyconnect.com

<b>Username</b>	<b>Complete email id</b> Example: john@baya.com	<b>Complete email id</b> Example: john@baya.com	<b>User id</b> Example: john
<b>Password</b>	<b>Password associated with your account</b>	<b>Password associated with your account</b>	<b>Password associated with your account</b>
<b>Captcha</b>	<b>Available</b>	<b>Available</b>	<b>Available</b>
<b>Forgot Password?</b>	<b>Click to reset the forgotten password</b>	<b>Click to reset the forgotten password</b>	<b>Click to reset the forgotten password</b>
<b>2 Factor Authntication</b>	<b>Available</b>	<b>Not available</b>	<b>Not available</b>

## **Migrate from Baya V2 to V3 /V4**

**Access Baya V3/ V4**

To access Baya V3/ V4, simply enter the URL {domain}-web.mithiskyconnect.com in your favorite browser. You can find the URL on the login page of Baya V2 interface or contact your domain admin to know the exact URL.

### Login to Baya V3/ V4

[Log in to Baya](https://docs.mithi.com/home/email-application-in-baya#log-in-to-baya) (https://docs.mithi.com/home/email-application-in-baya#log-in-to-baya) using your complete email id (for example, user@domain.com) and the password. On successful login, the [Email](https://docs.mithi.com/home/how-to-access-email-using-baya4) (https://docs.mithi.com/home/how-to-access-email-using-baya4) application displays showing your Inbox folder.

Baya V4 has many exciting features such as compose in the [local language](https://docs.mithi.com/home/how-to-compose-mail-in-hindi-or-other-local-language-using-baya4) (https://docs.mithi.com/home/how-to-compose-mail-in-hindi-or-other-local-language-using-baya4), [canned responses](https://docs.mithi.com/home/how-to-configure-preferences-using-settings-using-baya4#canned-responses) (https://docs.mithi.com/home/how-to-configure-preferences-using-settings-using-baya4#canned-responses), [email threads](https://docs.mithi.com/home/access-email-using-baya-4#threaded-message-listing) (https://docs.mithi.com/home/access-email-using-baya-4#threaded-message-listing), [encrypted messages](https://docs.mithi.com/home/how-to-send-an-encrypted-or-digitally-signed-message-using-baya4) (https://docs.mithi.com/home/how-to-send-an-encrypted-or-digitally-signed-message-using-baya4), [task manager](https://docs.mithi.com/home/how-to-manage-tasks-using-baya-4) (https://docs.mithi.com/home/how-to-manage-tasks-using-baya-4), and an [easy-to-use web calendar](https://docs.mithi.com/home/using-calendar-in-baya4) (https://docs.mithi.com/home/using-calendar-in-baya4).

To get an overview of the applications, refer to the knowledge base documents. ([Email](https://docs.mithi.com/home/email-application-in-baya) (https://docs.mithi.com/home/email-application-in-baya), [Contacts](https://docs.mithi.com/home/contacts-in-baya) (https://docs.mithi.com/home/contacts-in-baya) and [Calendar](https://docs.mithi.com/home/calendar-application-in-baya) (https://docs.mithi.com/home/calendar-application-in-baya)).

### Re-configuration

To start using the Baya V3/V4 applications, you will have to do certain re-configurations as follows:

#### Contacts

The personal address book created in Baya V2 will have to be migrated to Baya V3/V4. The instructions to do so are given [here](https://docs.mithi.com/home/faqs-on-using-baya-v2-web-client-in-skyconnect) (https://docs.mithi.com/home/faqs-on-using-baya-v2-web-client-in-skyconnect).

#### Calendar

With this release, you also get a new calendar server in which the limitations of the earlier calendar server have been resolved. To use the new calendar server, you will have to [reconfigure the desktop and mobile calendar](https://docs.mithi.com/home/using-the-skyconnect-calendar-application) (https://docs.mithi.com/home/using-the-skyconnect-calendar-application) applications.

Also, the Calendar events in Baya V2 will have to be migrated to Baya V3/V4, the steps for which are given [here](https://docs.mithi.com/home/faqs-on-using-baya-v2-web-client-in-skyconnect#how-to-migrate-calendar-events-from-baya-v2-to-baya-v4) (https://docs.mithi.com/home/faqs-on-using-baya-v2-web-client-in-skyconnect#how-to-migrate-calendar-events-from-baya-v2-to-baya-v4).

#### Chat

If you have been using the chat application integrated with Baya V2, you will notice that Baya V3/ V4 does not have an integrated client. To continue using the chat services of SkyConnect, please download and configure a desktop or mobile chat client mentioned [here](https://docs.mithi.com/home/using-the-skyconnect-chat-application) (https://docs.mithi.com/home/using-the-skyconnect-chat-application).

#### Signature and Vacation Replies

Also, the client settings for the signatures and vacation replies will have to be done on Baya V3/V4. For instructions, refer to the videos [here](https://docs.mithi.com/home/email-application-in-baya) (https://docs.mithi.com/home/email-application-in-baya).



## Migrate from Baya V3 to V4

### Access Baya V4

The access URL for Baya V4 remains the same as of Baya V3, which is {domain}-web.mithiskyconnect.com. There is no change in the URL to access the web client.

### Email

[Composing, sending, and managing emails using Baya V4](https://docs.mithi.com/home/how-to-access-email-using-baya4) (<https://docs.mithi.com/home/how-to-access-email-using-baya4>) stays the same as in Baya V3, with an improved, intuitive, and modern interface.

### **Contacts**

Baya V4 and Baya V3 integrate the same address book server. Get access to all the contacts saved in Baya V3. As the address books from Baya V3 are synced in Baya V4 automatically. You don't have to transfer contacts from Baya V3 to V4.

### **Calendar**

Calendar in Baya V4 and Baya V3 are the same. Calendar entries from Baya V3 are synced in Baya V4 automatically. So, no need to migrate calendar entries from Baya V3 to V4.

### **Signature, Vacation Replies, and PGP keys**

Signatures, Vacation Replies, and PGP keys configured in Baya V3 are synced in Baya V4 automatically.

### **Reference**

To get an overview of the applications, refer to the Mithi Docs on Baya V4. ([Email](https://docs.mithi.com/home/how-to-access-email-using-baya4) (<https://docs.mithi.com/home/how-to-access-email-using-baya4>), [Contacts](https://docs.mithi.com/home/how-to-access-contacts-using-baya4) (<https://docs.mithi.com/home/how-to-access-contacts-using-baya4>), and [Calendar](https://docs.mithi.com/home/how-to-access-calendar-and-tasks-applications-using-baya4) (<https://docs.mithi.com/home/how-to-access-calendar-and-tasks-applications-using-baya4>)).

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