

Subscribe reports

Types of Reports

Active Users Report

The Active Users report gives you the total number of active users on your domain. An active user is a user who has accessed his or her account at least once in the given period. The report also has CSV attached with the list of Active users of a domain and the login details for each.

You can subscribe to receive the active users report in your mailbox.

Storage Usage Report

The Storage Usage report gives you the total storage used by all the accounts on your domain. You can subscribe to receive the storage usage report in your mailbox.

The attached CSV will give the breakup of storage usage across the accounts of your domain.

You can subscribe to receive the active users report in your mailbox.

Subscribe to a report

1. **Log in to the Admin Panel** (<https://docs.mithi.com/home/how-to-login-to-the-skyconnect-admin-panel>). From the left pane, select the **domain** from the list of domains.
 2. From the right pane, expand the **Reports** section.
 2. Set report frequency to **Never, Daily or Weekly**. Reports will be sent to the email id used to register the domain at the requested frequency.
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