Step-by-Step Guide to Logging into LegacyFlo Application

Login to LegacyFlo



There are two ways to login to LegacyFlo.

- 1. The first method is the direct login via the LegacyFlo Application Login
- 2. The second method is to launch the LegacyFlo application after securely logging into Vaultastic using a vault id with admin roles.

LegacyFlo Application Login

- 1. Enter the URL https://legacyfloapp.mithi.com/ in the browser address bar.
- 2. Enter the User Id and Password & click the Login button.
- 3. On the first login, you will be prompted to reset the account password. Re-login to the portal using an updated password.
- 4. On successful login, you can see the list of requests already submitted by you. If you have not submitted any request, you will see a blank list on the screen. To submit a request, refer to Submit a Request (https://docs.mithi.com/home/how-to-submit-a-data-migration-request-in-the-legacyflo-application).

Launching LegacyFlo from Vaultastic

- 1. Login to Vaultastic using a vault id with an admin role
- 2. On the Application switch on the left, select the LegacyFlo app from the App launcher icon (denoted by nine dots).
- 3. LegacyFlo for the postmaster@<your Vaultastic domain> login will be launched in a separate browser tab.

Note: If you do not see the App Launcher icon, or cannot see LegacyFlo icon in the menu, contact Mithi Customer Care to enable the feature for your domain.