# Setup IMAP & POP Email in Android's Native Mail App

# Configure an IMAP email account in the Native app of your Android device

Step 1: Provide user information

On the Home Screen, tap the Email icon. Enter your email account details.

- i. User id: Provide User id of the account If you are using Mithi SkyConnect Trial account, provide user id which you have received in the Welcome Mail.
- ii. **Password**: Provide Password associated with the account If you are using Mithi SkyConnect Trial account, provide Password which you have received in the mail by the Mithi Team.

**TIP** : If you change the password in the future, authentication error occurs and application fails to fetch mail from the server.

iii. Tap Next to continue.



## Step 2: Choose account type

Choose the IMAP option as the type of account to be configured.

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Account setup		
What type of account is	this?	
PO	P3	
IM	AP	Tap <b>IMAP</b> as the type of account to be configured
Exch	ange	

## Step 3: Provide Incoming Server settings

- i. User name & Password provided on the previous screen displays here. Keep it as it is
- ii. IMAP Server: Enter server name.

Don't know your server name? Access the online help (https://docs.mithi.com/home/faqs-on-accessing-skyconnectapplication-on-mobile#how-to-access-help-to-configure-a-mobile-device-%C2%A0) to know the server settings required to configure your account.

- iii. Security Type: Select SSL/TLS as the security type option
- iv. **Port**: For SSL/TLS type of account, application uses the default port 993. Keep the default value **993** as it is.
- v. IMAP Path Prefix: Enter the string INBOX
- vi. Tap Next to continue.

<ul> <li>skyconnect.com</li> <li>1. Enter server name</li> <li>3. Keep the default port value 993 as it is</li> <li>2. Choose SSL/TLS option</li> <li>4. Enter the string INBOX (In capital)</li> </ul>	Username smith@mithiskyconnect.com	
x * * * * * * * * *	Password	
x * 1. Enter server name 3. Keep the default port value 993 as it is 2. Choose SSL/TLS option 4. Enter the string INBOX (In capital)	IMAP server	
x 3. Keep the default port value 993 as it is 2. Choose SSL/TLS option 4. Enter the string INBOX (In capital)	mail.mithiskyconnect.com	1. Enter server name
x 4. Enter the string INBOX (In capital)	Port 993	→ 3. Keep the default port value 993 as it is
• 4. Enter the string INBOX (In capital)	Security type	→ 2. Choose SSL/TLS option
4. Enter the string INBOX (In capital)	SSL/TLS	
	IMAP path prefix INBOX	4. Enter the string INBOX (In capital)

## Step 4: Provide Outgoing Server settings

i. SMTP Server: Enter server name.

Don't know your server name? Access the online help (https://docs.mithi.com/home/faqs-on-accessing-skyconnectapplication-on-mobile#how-to-access-help-to-configure-a-mobile-device-%C2%A0) to know the server settings required to configure your account.

- ii. Security Type: Select the STARTTLSoption as the security type
- iii. Port: Keep the default port value 587 as it is.
- iv. Keep the Require sign-in option selected.
- v. User name & Password: User name and password provided on the Account Setup screen populates here Do not change the values for these fields.
- vi. Tap Next to continue.

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SMTP server mail.mithiskyconnect.com	1. Enter server name
587 Security type	→ 3. Keep the port value 587
STARTTLS	2. Choose the STARTTLS option
Require sign-in. Username smith@mithiskyconnect.com	<ul> <li>Keep the Require sign-in option selected Do not change the values of username and password</li> </ul>
Password	
Previous Next	5. Tap Next to continue

# Step 5: Customize the account settings and finish the configuration

i. Customize the Account Settings as per your choice.

Tip to save the battery life of your device: Choose the option so that Android will fetch the data less frequently. For example, if you choose to fetch data for every 15 minutes, Android will wake up every 15 minutes for that. This could affect the battery life of the your mobile.

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every 15 minutes		4			
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Previous	Next	→	Tap Next to	continue	

- ii. Provide Account name to be displayed in the list of accounts.
- iii. Enter signature text to be displayed on outgoing messages.
- iv. Tap Next to verify the settings.
- v. Application verifies all the settings provided and configures the account on your mobile. On successful configuration, Inbox folder displays on your mobile screen.



# Configure POP email account in Native app on your Android device

Before configuring POP type of mail account, read the Difference between POP and IMAP type of accounts and their advantages and disadvantages. (https://docs.mithi.com/home/faqs-on-using-the-skyconnect-email-application)

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- ii. **Password**: Provide Password associated with the account If you are using Mithi SkyConnect Trial account, provide Password which you have received in the mail by the Mithi Team.

Tip : If you change the password in the future, authentication error occurs and application fails to fetch mail from the server.

iii. Tap Next to continue.



# Step 2: Choose account type

Choose the POP3 option as the type of account to be configured.

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	IMAP					
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### Step 3: Provide Incoming Server settings

- i. User name & Password provided on the previous screen displays here. Keep it as it is
- ii. POP Server: Enter server name.

Don't know your server name? Access the online help (https://docs.mithi.com/home/faqs-on-accessing-skyconnectapplication-on-mobile#how-to-access-help-to-configure-a-mobile-device-%C2%A0) to know the server settings required to configure your account.

- iii. Security Type: Select None as the security type option
- iv. Port: For SSL/TLS type of account, application uses the default port 995. Keep the default value 995 as it is.
- v. Tap Next to continue.



### Step 4: Provide Outgoing Server settings

i. SMTP Server: Enter server name

Don't know your server name? Access the online help (https://docs.mithi.com/home/faqs-on-accessing-skyconnectapplication-on-mobile#how-to-access-help-to-configure-a-mobile-device-%C2%A0) to know the server settings required to configure your account.

- ii. Security Type: Select the STARTTLS option as the security type
- iii. Port: Keep the default port value 587 as it is.
- iv. Keep the Require sign-in option selected.
- v. User name & Password: User name and password provided on the Account Setup screen populates here Do not change the values for these fields.
- vi. Tap Next to continue.

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SMTP server mail.mithiskyconnect.com	1. Enter server name
587	3. Keep the port value 587
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Smith@mithiskyconnect.com	<ul> <li>Keep the Require sign-in option selected Do not change the values of username and password</li> </ul>
Password	
Previous Next	5. Tap Next to continue

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Every 15 minutes	4				
Send email from this	account by default				
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Sync email from this	account				
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Previous	Next	-	Tap Next	to continue	

- ii. Provide Account name to be displayed in the list of accounts.
- iii. Enter signature text to be displayed on outgoing messages.
- iv. Tap Next to verify the settings.
- v. Application verifies all the settings provided and configures the account on your mobile. On successful configuration, Inbox folder displays on your mobile screen.



# Manage your email account configured in Native app on your device

## Compose and send an email

Now, you can compose a mail, manage your mailbox using your mobile device.

- Find a copy of an email sent in the Sent folder of your device which is automatically synced to the Sent Items folder on the server.
- Access all the shared/global contacts of your organization, configure an LDAP account on your android mobile.
- If required you can import your personal contacts to your mobile device.

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	• • • • • • • • •	Sent Items
Tan to compose a mail		spam
	Tap to search mail	→ Tap to view folders

# Update Password of the account

- i. Go to Account Settings
  - Launch the email application to view Inbox screen of your account.
  - Tap the Menu key on the device.
  - Tap the Settings option.



iii. Tap to choose your account.



- iv. Scroll down and tap Incoming Server Settings and update the password.
- v. Scroll down and tap Outgoing Server Settings and update the password of the account.

#### Remove the account

- i. Go to Account Settings
  - Launch the email application to view Inbox screen of your account.
  - $\circ~$  Tap the Menu key on the device.
  - Tap the Settings option.



iii. Tap to choose your account.



iv. Scroll down and tap the Remove Account option

