Access Email on Android with Blue Mail

Configure IMAP email account in Blue Mail app

Step 1:Install Blue Mail Application

- i. You need to download and install the Blue Mail (https://play.google.com/store/apps/details?id=me.bluemail.mail&hl=en) app on your mobile device.
- ii. Launch the Blue Mail application from the home screen.



Step 2: Go to the Add Account screen

i. Tap the ADD OTHER ACCOUNT option.



ii. Tap Other Email account to be configured.



Step 3: Provide User Information

i. Enter complete User Id and associated Password of the account. If you are using Mithi SkyConnect Trial account, provide user id and password which you have received in the Welcome Mail.

TIP : If you change the password in the future, an authentication error will occur. Application will fail to fetch emails from the server in result.

- ii. Deselect the Automatic option
- iii. Tap Next to proceed



Enter complete **user id** and associated **password** of the account

Deselect the Automatic option Tap Next to proceed

Step 4: Choose Account Type

i. Tap the IMAP as the account type to be configured



Step 5: Provide Incoming Server Settings

- i. User name : User name for account is displayed here
- ii. Authentication: Choose PLAIN option
- iii. IMAP Server: Enter Server name

Don't know your server name? Access the online help (https://docs.mithi.com/home/faqs-on-accessing-skyconnectapplication-on-mobile#how-to-access-help-to-configure-a-mobile-device-%C2%A0) to know the server settings required to configure your account.

iv. Security Type: Choose the SSL/TLS option from the list

- v. Port: Keep the default value 993 as it is.
- vi. Tap Next to proceed.

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Incoming server settings			
mail Address john@mithiskyconnect.com	1		
isemame john@mithiskyconnect.con	1		
assword	\$		
MAP server mail.mithiskyconnect.com	_	1.	Enter IMAP server name
Security SSL/TLS	• •	2.	Choose the SSL/TLS option as Security
uthentication PLAIN Port	• •	3.	Select PLAIN as the Authentication method to be used
993	•	4.	Keep the default Port value 993 as it is
	NEXT	5.	Tap Next to continue
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vii. BlueMail application verifies the settings provided.



Step 6: Customize account settings and finish the configuration

- i. Provide text string which will get attached to each outgoing message as your signature.
- ii. Give your account appropriate **name** which displays in the list of accounts configured on your mobile device.
- iii. Tap Done to proceed.

	🛈 전 ዞ 🖌 🖹 3:01	
You're alm	nost done!	
Name This is the n when sendir	John Smith	Enter signature name to be displayed on each outgoing mail
Description	Work 🕒	Describe the account
This is how to you in the	your account will be presented account list	
	DONE	
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- iv. Customize the settings to decide the behavior of the application for incoming mails to this account.
- v. Tip to save the battery life of your device
- vi. Choose the option so that Android will fetch the data less frequently. For example, if you choose to fetch data foe every 15 minutes, Android will wake up every 15 minutes for that. This could affect the battery life of the your mobile.
- vii. Tap Done to finish the configuration.

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Account Not	ifications		
Instant Push Settings Push			Configure Account Notifications
Notifications Mod All	le		for the account
	Done		Tap Done to finish the account
			configuration steps
Add	another accou	nt	
\triangleleft	0		

viii. Application creates an account on your mobile.



Configure POP email account in Blue Mail app

Step 1: Install Blue Mail Application

- i. You need to download and install the Blue Mail (https://play.google.com/store/apps/details?id=me.bluemail.mail&hl=en) app on your mobile device.
- ii. Launch the Blue Mail application from the home screen.



Step 2: Go to the Add Account screen

i. Tap ADD OTHER ACCOUNT option.



ii. Tap Other Email account to be configured.



Step 3: Provide User Information

i. Enter complete User Id and associated Password of the account. If you are using Mithi SkyConnect Trial account, provide user id and password which you have received in the Welcome Mail.

TIP : If you change the password in the future, an authentication error will occur. Application will fail to fetch emails from the server in result.

- ii. Deselect the Automatic option
- iii. Tap Next to proceed



Step 4: Choose Account Type

i. Tap the POP3 as the account type to be configured



Step 5: Provide Incoming Server Settings

- i. User name: User name for account is displayed here
- ii. Authentication: Choose PLAIN option
- iii. POP3 Server: Enter Server name

Don't know your server name? Access the online help (https://docs.mithi.com/home/faqs-on-accessing-skyconnectapplication-on-mobile#how-to-access-help-to-configure-a-mobile-device-%C2%A0) to know the server settings required to configure your account.

- iv. Security Type: Choose the SSL/TLS option from the list
- v. Port: Keep the default value 995 as it is.
- vi. Tap Next to proceed.



vii. BlueMail application verifies the settings provided.



Step 6: Customize account settings and finish the configuration

- i. Provide text string which will get attached to each outgoing message as your signature.
- ii. Give your account appropriate name which displays in the list of accounts configured on your mobile

device.

iii. Tap Done to proceed.



iv. Customize the settings to decide the behavior of the application for incoming mails to this account.

Tip to save the battery life of your device Choose the option so that Android will fetch the data less frequently. For example, if you choose to fetch data foe every 15 minutes, Android will wake up every 15 minutes for that. This could affect the battery life of the your mobile. For more tips read

v. Tap Done to finish the configuration.



vi. Application creates an account on your mobile.



Manage your email account configured in Blue Mail

Manage your account

- Tap the account name to open Inbox screen showing mail listed in the account.
- Now you can compose your message, add attachments to the message and send it to required recipients.
- Tapping the To/Cc/Bcc field, application displays a list contacts on your mobile. Choose the required contact from the list.
- Find a copy of an email sent in the Sent folder of your device which is automatically synced to the Sent Items folder on the server. Can not find a copy of an email sent in the Sent Items folder?
- You can access all the shared/global contacts of your organization, configure an LDAP account on your android mobile
- Also, if required you can import your personal contacts to your mobile device.



Save a copy of an email sent to the server

If you are using POP type of account you need to save a copy of an email sent to the Sent Items folder on the sever as given below.

- Tap your Account.
- Tap the More option.
- Tap the Accounts Settings option.



• Tap to select your account.



• Tap Folder Management > Folder Mapping > Sent folder

Image: Image	ਙ • ਹ ^H ∡ ਛੇ 3:03	ਙ • © [™] ∡ ਛੇ 3:03
< Various Account Settings john@mithiskyconnect.com	< Folder Management john@mithiskyconnect.com	< Folder Mapping john@mithiskyconnect.com
Edit Account	Co Folder Mapping	Drafts folder
Aliases	FOLDER OPERATIONS	Sent folder INBOX.Sent Messages
Spam List	Create Folder	Spam folder
Folder Management	☑ Rename Folder	Trash folder
Comnose Sound	Delete Folder	Archive folder
Always Show Images		
Yes		
Advanced Account Settings		
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• Tap to select the Sent Items folder on the server to save a copy of email sent from your mobile device.



Update Password of the account

- Tap your Account.
- Tap the More option.
- Tap the Accounts Settings option.



• Tap to select your account.



- Tap Edit Account > Update Password
- Update your account password and tap Ok to exit.

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john@mithiskyconnect.com	< Edit Account	< Edit Acco		
Edit Account	PROVIDER: MITHISKYCONNECT.COM Account: john@mithiskyconnect.com Protocot: IMAP	Update Pa	assword	.0M
Aliases	Name: John Smith This is the name that will be presented when sending out an email			
Spam List	Update Password	-•	CANC	EL OK
Folder Management	Description: john@mithiskyconnect.com This is how your account will be presented to you in the account list	Description: johr This is how your acc account list	n@mithiskyconr sount wil be present	nect.com ed to you in the
Compose Sound	Incoming/Outgoing Settings	1 2 3 4	567	89
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Remove your account

- Tap your Account.
- Tap the More option.
- Tap the Accounts Settings option.



• Tap to select your account.



- Tap Edit Account > Remove Account.
- Tap Ok to delete your account from mobile device.

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< john@mithiskyconnect.com john@mithiskyconnect.com	< Edit Account	< john@mithiskyconnect.com john@mithiskyconnect.com
	Protocol: IMAP	
Edit Account	Name: John Smith This is the name that will be presented when sending out an email	Edit Account
Aliases	Update Password	Aliases
Spam List	Description: john@mithiskyconnect.com This is how your account will be presented to you in the	Remove Account
Folder Management	Incomina/Outacing Settings	The account "john@mithiskyconnect.com" will be removed from BlueMail
Compose Sound	Account Color	CANCEL OK
Always Show Images Yes	Pick your desired color for this account	Always Show Images Yes
Advanced Account Settings	Revert to the Default Account Color	Advanced Account Settings
	REMOVE ACCOUNT	•
	Remove Account	
< 0 □	< 0 □	