# Search for a migration job

Using Search

Using the Search option, you can search for jobs specifying the Job Type, the state and the date of submission.

1. Login (https://docs.mithi.com/home/how-to-login-to-the-historical-data-upload-application) to the Historical Data Upload application

2. Select **Search Job** from the top menu.

3. To search by the **Job Type**, select the suitable option from the drop down list.

4. To search by the **job status**, select the suitable option from the drop down list.

5. To search for all jobs created on a certain date, select the date.

6. Click the **Go** button to execute the search. All jobs matching the search criteria will be displayed.

7. Click the **Reset** button to clear the search criteria and to see all the jobs.
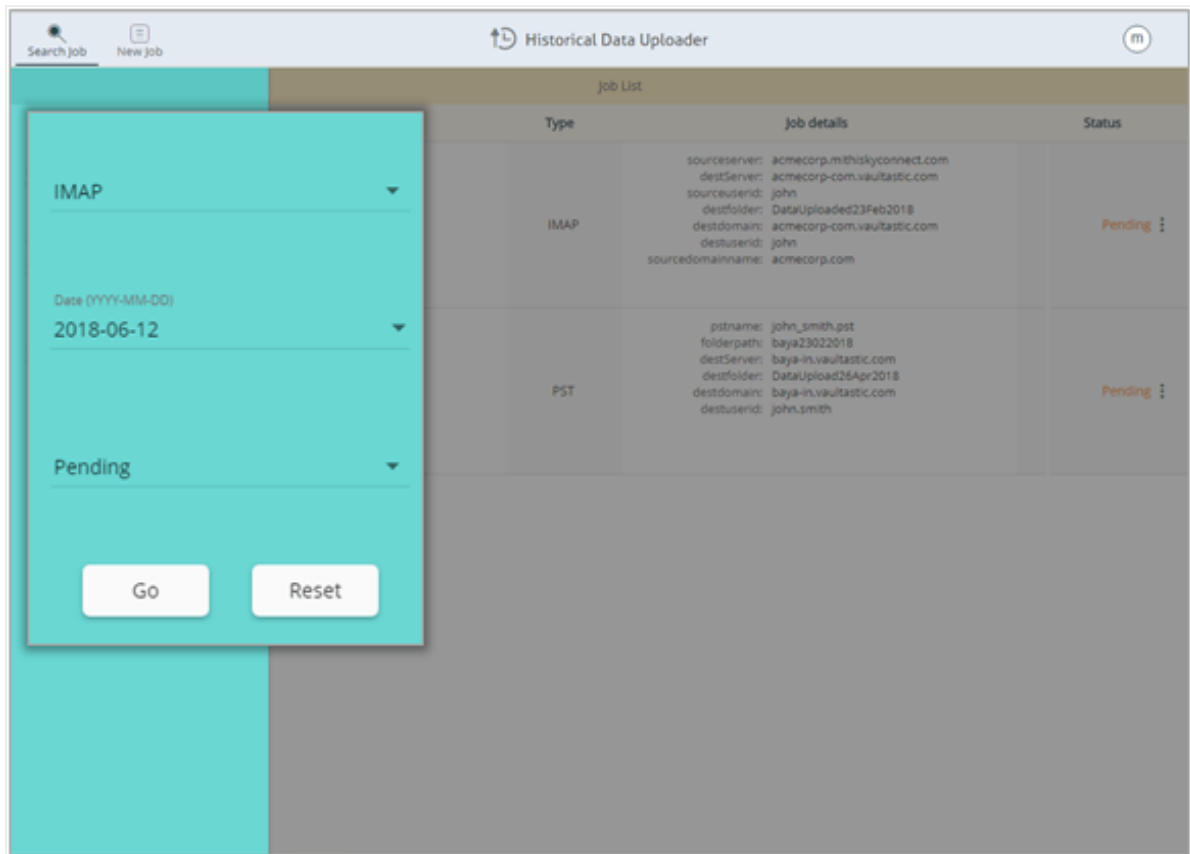
Bulk operations on search results

The **Job Status** search criteria is important for bulk operations such as Verify, Start or Delete.

1. To verify or start all pending jobs, select **Pending** and click **Go.** All the pending jobs will be listed. Click on the Menu on the top right corner and select the operation to be performed.

Job Information	Type	Job details	
Title: Test pst 3 User id: sandip@mithi.com Send report to: siddhesh.padhye@mithi.com Creation Date: 21 Sep 2018	PST	pstname: postmaster_1522236966433.pst folderpath: testjan23 destServer: 114.143.57.101 destfolder: pst_test3 destdomain: test.int destuserid: postmaster	
Title: Test pst 2 User id: sandip@mithi.com Send report to: siddhesh.padhye@mithi.com Creation Date: 21 Sep 2018	PST	pstname: postmaster_1522236966433.pst folderpath: testjan22 destServer: 114.143.57.101 destfolder: pst_test2 destdomain: test.int destuserid: postmaster	Pending ⋮
Title: Test pst 1 User id: sandip@mithi.com Send report to: siddhesh.padhye@mithi.com Creation Date: 21 Sep 2018	PST	pstname: postmaster_1522236966433.pst folderpath: testjan22 destServer: 114.143.57.101 destfolder: pst_test1 destdomain: test.int destuserid: postmaster	Pending ⋮
Title: test imap 2 User id: sandip@mithi.com Send report to: siddhesh.padhye@mithi.com Creation Date: 21 Sep 2018	GMAILIMAP	sourceserver: imap.gmail.com destServer: 114.143.57.101 sourceuserid: aarav destfolder: GMAILIMAP_test destdomain: test.int destuserid: postmaster sourcedomainname: baya.in	Pending ⋮

2. To delete all processed jobs, select **Processed** and click **Go**. All the processed jobs will be listed. The top right corner menu will show Delete All as an operation.

Job Information	Type	Job details	
Title: Test pst 3 User id: sandip@mithi.com Send report to: siddhesh.padhye@mithi.com Creation Date: 21 Sep 2018	PST	pstname: postmaster_1522236966433 folderpath: testjan23 destServer: 114.143.57.101 destfolder: pst_test3 destdomain: test.int destuserid: postmaster	
Title: Test pst 2 User id: sandip@mithi.com Send report to: siddhesh.padhye@mithi.com Creation Date: 21 Sep 2018	PST	pstname: postmaster_1522236966433.pst folderpath: testjan22 destServer: 114.143.57.101 destfolder: pst_test2 destdomain: test.int destuserid: postmaster	Pending ⋮
Title: Test pst 1 User id: sandip@mithi.com Send report to: siddhesh.padhye@mithi.com Creation Date: 21 Sep 2018	PST	pstname: postmaster_1522236966433.pst folderpath: testjan22 destServer: 114.143.57.101 destfolder: pst_test1 destdomain: test.int destuserid: postmaster	Pending ⋮
Title: test imap 2 User id: sandip@mithi.com Send report to: siddhesh.padhye@mithi.com Creation Date: 21 Sep 2018	GMAILIMAP	sourceserver: imap.gmail.com destServer: 114.143.57.101 sourceuserid: aarav destfolder: GMAILIMAP_test destdomain: test.int destuserid: postmaster sourcedomainname: baya.in	Pending ⋮

Job List ☰
- ⊘ Verify all
- ▷ Start all
- 🗑 Delete all

3. To restart all failed jobs, select **Failed**. On clicking on **Go,** all the failed jobs will be listed. You can now verify or restart all these jobs using the operation in the menu in the top right corner.