

Step 2: Configure Mail Archiving in Lotus Domino

Create a new external domain

1. Start **Domino Administrator**
 2. Go to **Configuration -> Messaging -> Domains**
 3. Click **Add Domain**
 4. **Basic**,
 - choose Domain type – **Foreign Domain**
 - Foreign Domain Name – **{domainprefix}.vaultastic.com**
 5. Click **Mail Information**
 6. Type IP address of the o365-v4.**vaultastic.com** Server in Gateway Server Name.
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Enable Journaling for all users of your Organization

Follow the steps to create a Journal Connector in Lotus Domino:

configuration_settings.png

1. Open the **Lotus Domino Administrator**.
2. Select the **Configuration** tab.
3. In the left-hand panel, expand the **Messaging** group.
4. Click on **Messaging Settings**.
5. Select the **Advanced...** tab.
6. On the **Journaling** tab, edit the fields as below:

FIELD	VALUE
Journaling	Enabled
Method	Send to mail-in database
Mail Destination	Type an external email address e.g. journaling@journal.domain.com
Journal Recipients	Enabled

7. Click **Save & Close**.
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Configuring Journaling Rules in Lotus Domino

1. Open the **Lotus Domino Administrator**.
 2. Select the **Configuration** tab.
 3. In the left-hand panel, expand the **Messaging** group.
 4. Select **Configurations**. The Server Mail Rule – New Rule popup box displays:
 5. Click the **Add Action** button.
 6. Click **OK** to close the dialog box.
 7. Click the **Save & Close** button.
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Restarting your Lotus Domino Server

You'll now need to restart the router on your Lotus Domino domain server and send a test email to verify the connection.

1. In the **Lotus Domino Administrator**, click on the **Server** tab.
 2. In the left-hand pane, select **Server Console**.
 3. Click on **Live**.
 4. In the **Domino Command** field, type "tell router quit".
 5. Wait until "Router: mail router shutdown" displays, then type the command "load router".
 6. When the message "Router: mail router started for domain" displays, send a test message, internal to internal.
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Verifying Lotus Domino Journaling

With all the Journaling configuration complete, it's time to test that the connections are working.

To verify Lotus Domino journaling:

1. Log on to the **Administration Console**.
2. Click on the **Administration** menu item.
3. Click on the **Services | Journaling** menu item.
4. Note the **Service Status** of the Journaling connector:

SERVICE STATUS	DESCRIPTION
Service Awaiting Initial Run	On initial configuration, the status icons for SMTP journal connectors will be orange, with a service status of Service Awaiting Initial Run
Service OK	Once the first message is received by the connector, the icon will change, and the status updated to Service Enabled
Service Error	If Vaultastic cannot connect to the Journal connector and retrieve emails, the status will change to Service Error

5. If the connector configuration is not successful, view the [Troubleshooting Journaling](#) article.
 6. View the current list of Journaling items by clicking the Queue Details button
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