Preparation for Google Workspace by enabling domain-wide delegation using OAuth service

Table of Contents

Step 1: Create the access key

1. Login to Google Workspace Admin account and navigate to Google developers console (https://console.developers.google.com/).
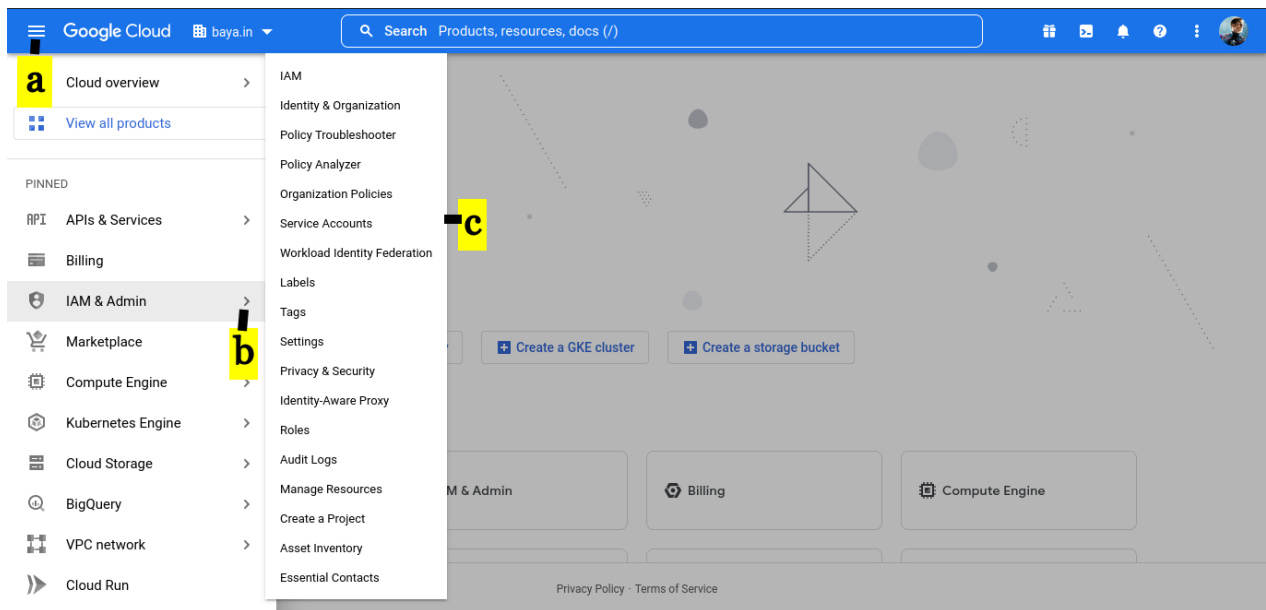
Http link: https://console.developers.google.com (https://console.developers.google.com/)

a. Select top left panel.

b. Select **IAM & Admin**.

c. Select **Service Accounts**.

2. CREATE A PROJECT

a. Provide **Project name**.

b. Select the **Organization**.

c. Browse for the **Location**.

d. Click on **CREATE**.

3. Create a service account

    a. Click **CREATE SERVICE ACCOUNT.**

4. On the service account details window.

    a. Provide **Service account name**.

    b. Click on **CREATE AND CONTINUE**

5. Grant this service account access to project.

a. Select a role **(Basic -> Owner)**

b. Click on **CONTINUE**

6. Grant users access to this service account (optional)

a. Keep the defaults and click on **DONE**

7. On service account window.

a. Click on Action button **denoted by the three vertical dots**

b. Select **Manage Keys**

8. Create a key

a. Drop down **ADD KEY**

b. Select **Create new key**

9. In Create private key.

a. Select **JSON**

b. Click on **CREATE. On creation, the key will be downloaded to your desktop. This will be required in Step 4**

10. Copy OAuth 2 Client ID - this will be required in step 3

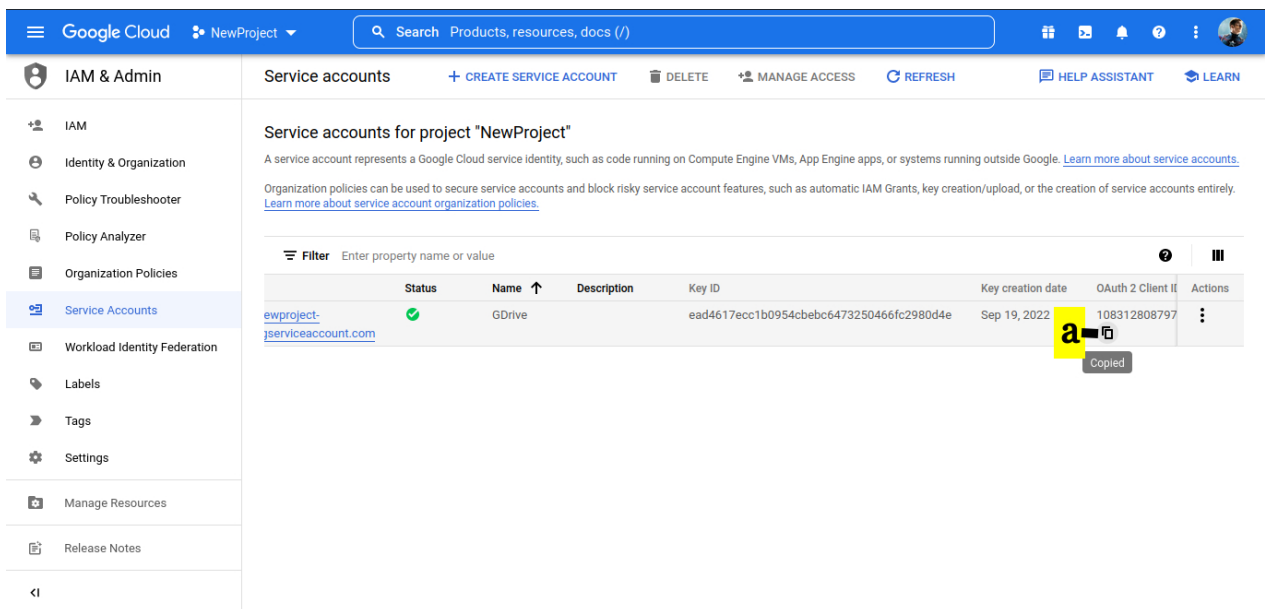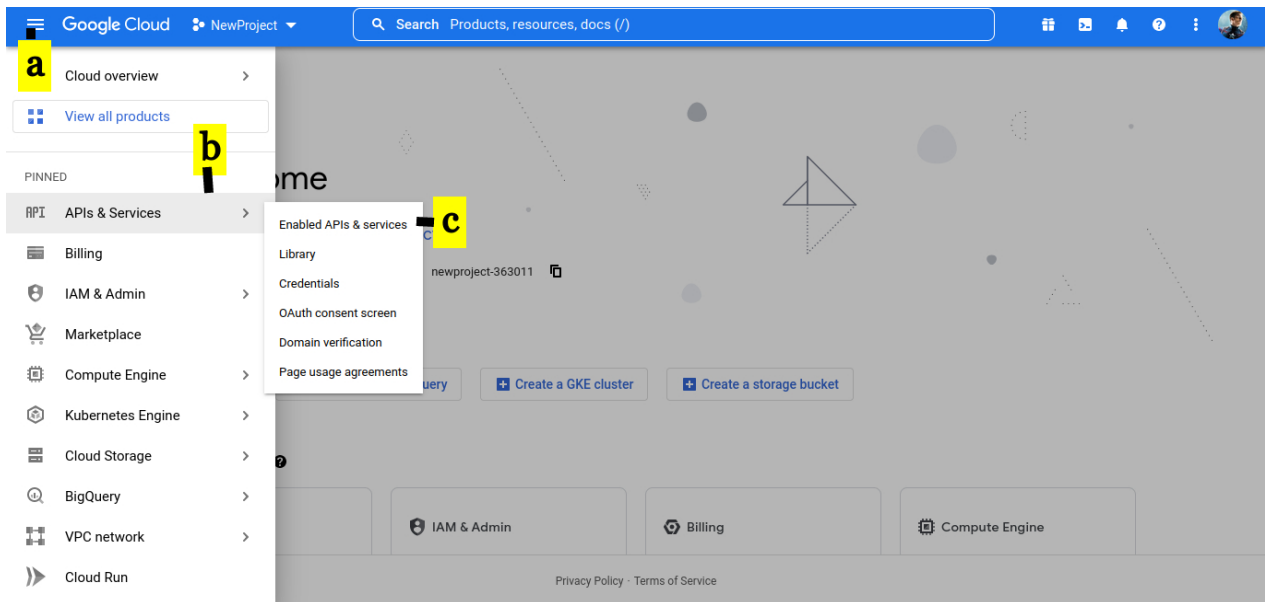a. On copying the key, you will see the message **Copied**

Step 2: Enable the API Services
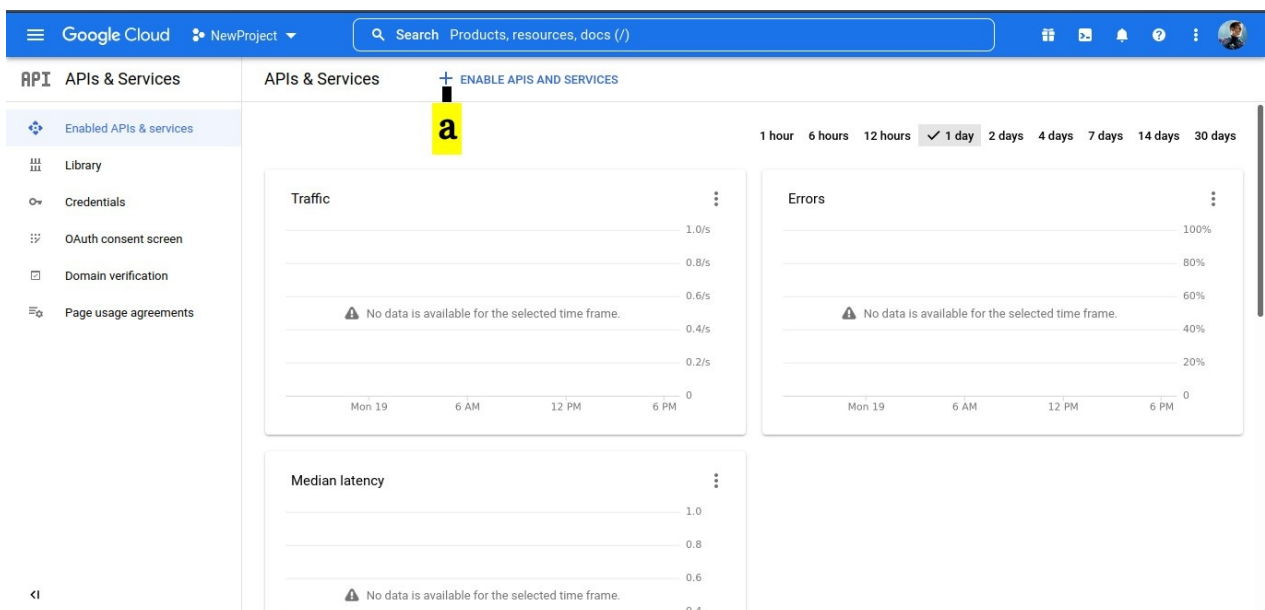
1. Enable API Services

    a. Click on top left panel

    b. Select **APIs & Services**
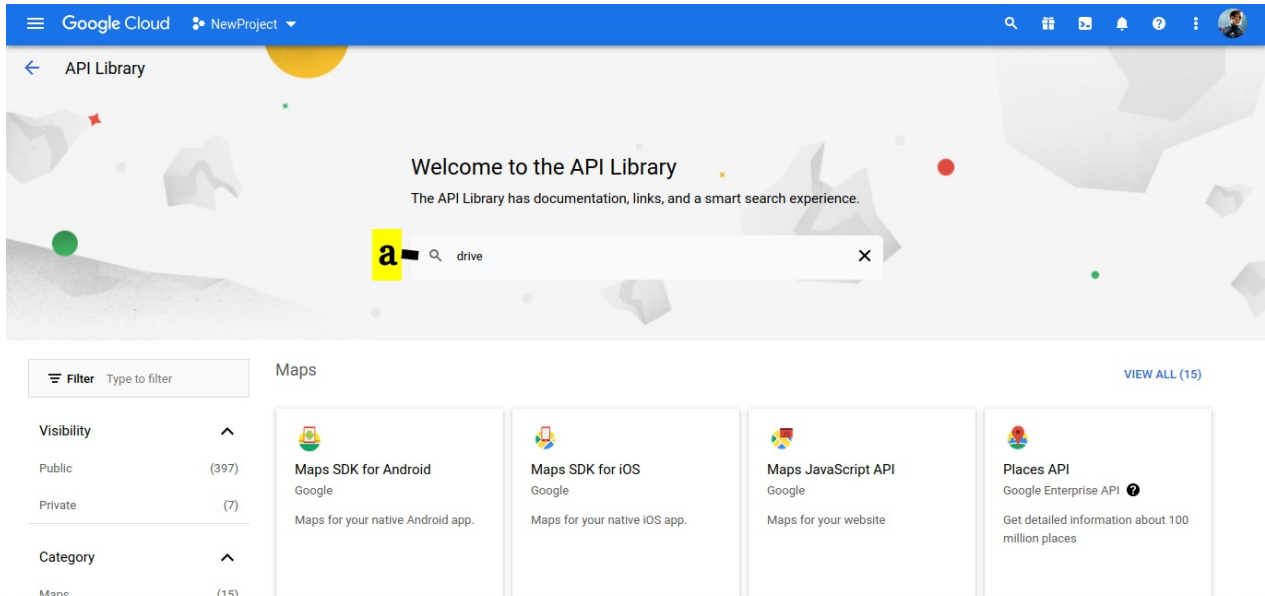
    c. Click on **Enabled APIs & services**

2. In the APIs & Services console

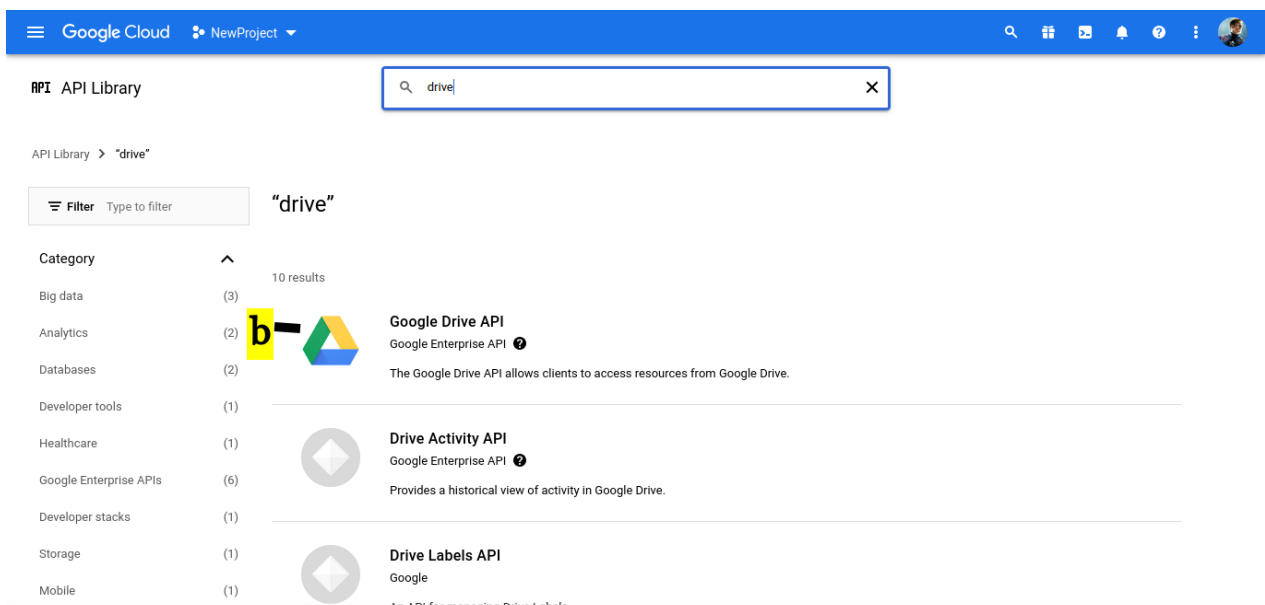   a. Click on **ENABLE APIS AND SERVICES**
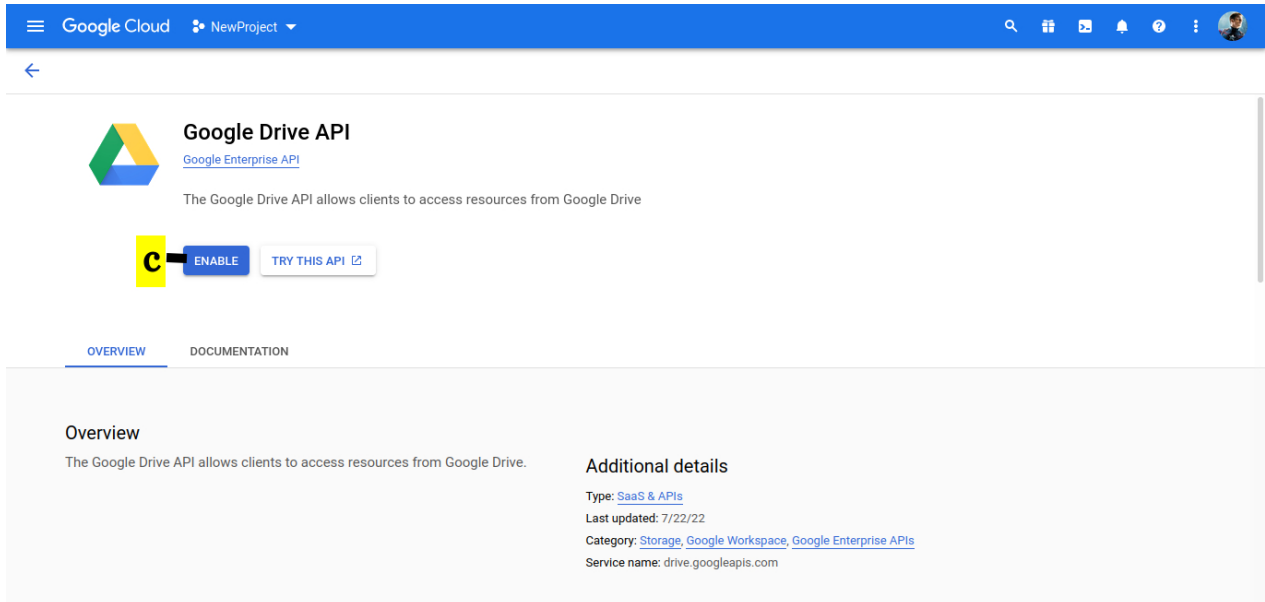

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3. In the API Library

a. Search for the API. For mailbox access, seach for GMail. For drive access serach for GDrive

b. Select your API. Select Google Drive API for Drive and GMail API to migrate email

c. Click on **ENABLE** button

Step 3: Enable domain-wide delegation

Login to G-suite Admin account and navigate to Google Admin (https://admin.google.com/).

Http link: https://admin.google.com (https://admin.google.com/)

   a. Click on **Security**

   b. Select on **Access and data control**

   c. Click on **API controls**

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d. Click On **MANAGE DOMAIN WIDE DELEGATION**

e. Click on **Add new**

f. Paste the Client ID which you copied earlier

g. In OAuth scopes (comma-delimited), provide the string for the relevant API

GDrive	https://www.googleapis.com/auth/drive
GMail	https://mail.google.com/

h. Click the AUTHORIZE button

This completes the process of enabling the domain-wide delegation for GSuite for the required API

Step 4: Register with LegacyFlo

When you generated the key, it was downloaded to your desktop as a JSON file. This key has to be registered with LegacyFlo.

1. **Login** into LegacyFlo

2. From the menu on the left side, click on the **Profile icon at the bottom**

3. On the pop-up menu, select **Google Workspace integrations**

4. If you have an access key for **GMail, select Gmail**. If you have an access key for **GDrive, select GDrive**

5. To register the access key for a new domain, click on the **+ sign next to Register Key for the domain**

   1. Your user id, Client App, and Resource Owner fields will be pre-filled. **Enter the domain name** for which the key is to be registered

   2. **Choose the JSON file** which has been downloaded to your desktop.

   3. Click on **Save**

   4. **Close** the dialog box.

6. To update the key for a domain, click on the edit icon next to the domain name and chose the new JSON file